

**MINISTRY OF SCIENCE AND HIGHER
EDUCATION OF THE RUSSIAN FEDERATION
Federal State Autonomous Educational Institution of
Higher Education
“Kazan (Volga Region) Federal University”**

**APPROVED BY
Rector of KFU**

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**REGULATIONS
on Interregional Subject Olympiads
of the Federal State Autonomous
Educational Institution of Higher Education
"Kazan (Volga Region) Federal University"**



1. General Provisions

1.1. This Regulations are developed in accordance with Part 3 of Article 77 of the Federal Law No. 273-FZ dated December 29, 2012 "On Education in the Russian Federation", in accordance with the Procedure of Conducting Olympiads for School Students, approved by the Order of the Ministry of Science and Education of the Russian Federation dated No. 566 June 22, 2022.

1.2. Full name of the Olympiads: Interregional Subject Olympiads of Federal State Autonomous Educational Institution of Higher Education "Kazan (Volga Region) Federal University".

1.3. Short name of the Olympiads: Interregional Subject Olympiads of Kazan Federal University, KFU Interregional Subject Olympiads.

1.4. The Olympiads are organized and conducted by the Federal State Autonomous Educational Institution of Higher Education "Kazan (Volga Region) Federal University" (hereinafter referred to as KFU). On the basis of agreements on cooperation in conducting Olympiads for school students, KFU may engage scientific organizations; state corporations, state companies; all-Russian associations of employers; organizations carrying out educational activities under programs of higher education; organizations carrying out educational activities under programs of basic general and secondary general education; public organizations that carry out activities in the field of education; mass media; academic methodological associations in order to conduct Olympiads.

1.5. The Olympiads are part of the KFU's system of pre-university training and career guidance work. General coordination of the Olympiads is carried out by the Center for Work with Gifted School Students of the Department of Education in cooperation with the main structural subdivisions of KFU and the Department of Informatization and Communication.

1.6. The official website of the Olympiads is <https://malun.kpfu.ru/mpo> (hereinafter - the website of the Olympiad).

1.7. The Regulations on Interregional Subject Olympiads of the Federal State Autonomous Educational Institution of Higher Education "Kazan (Volga Region) Federal University" No. 0.1.1.67-08/85/2023 dated August 28, 2023 shall be deemed invalid.

2. The Objectives of the Olympiads

2.1. The Olympiads are held to identify and develop creative abilities of students and their interest in scientific (research), engineering, technical, inventive activities, promote scientific knowledge, promote professional guidance for school students.

3. Organizational, Methodological and Financial Support of the Olympiads

3.1. The list of the subjects of all stages of the Olympiad, corresponding to one or more general subjects, or one or more specialties and training areas of higher education, procedure and conditions of participation, dates and venue of the Olympiads, venues for stages of the Olympiads, terms of submission and consideration of appeals (in accordance with the Regulations for the Qualifying and Final stages of KFU Interregional Subject Olympiads (hereinafter - Regulations)), the Organizing Committee, the Jury, the Methodological Commission, the Appeal Commission, the lists of coordinators from institutes (faculties), the official representatives of KFU at the Olympiads, the lists of winners and prize-winners of the final stage of the Olympiads are to be approved by orders of the Rector of KFU.

3.2. The Organizing Committee performs the following functions:

- provides coordination for the Olympiads;



– forms the list of members of the Methodological and Appeal Commissions and the Jury, taking into account that one person cannot be included in more than one list at the same time, the lists of responsible coordinators from institutes (faculties), the lists of the official representatives of KFU in the venues of the Olympiads and submits draft orders for approval to the Rector of KFU;

– determines minimum score required to participate in the final stages of the Olympiads;

– informs adults who applied for participation, parents (legal representatives) of minors who applied for participation in the Olympiads about the procedure and conditions of participation in the Olympiads, the dates and venues of the Olympiads, the terms of filing and consideration of appeals in due advance;

– ensures collection and storage of consents of adults who applied for participation, parents (legal representatives) of minors who applied for participation in the Olympiads, for collection, storage, use, distribution (transfer) and publication of personal data, including on the Olympiads website;

– publishes information about the results of the Olympiads (rating lists of the participants, the lists of winners and prize-winners, scanned works of winners and prize-winners) on the website of the Olympiads;

– issues diplomas to the winners and prize-winners of the Olympiads;

– provides storage of the tasks of the Olympiads;

– publishes the answers of the Olympiad tasks on the Olympiad website;

– submits a report to the Russian Council of Olympiads for School Students on the organization and conduct of the Olympiads included in the List of Olympiads of the Russian Council of Olympiads for School Students for the current year;

– prepares and submits an application to the Russian Council of Olympiads for School Students for inclusion of the Olympiads in the List for the new academic year;

– provides special conditions for participants of the Olympiads with special needs, persons with disabilities, children with disabilities, taking into account their health status, features of psychophysical development.

– performs other functions aimed at achieving the goals of the Olympiads.

3.3. The Methodological Commissions perform the following functions:

– develop materials for the Olympiad stages;

– submit to the Organizing Committee a package with tasks and answers to tasks;

– develop criteria and methods of evaluation of completed tasks of all stages of the Olympiads;

– submit proposals to the Organizing Committee on issues related to improving the organization of the Olympiads;

– perform other functions aimed at achieving the goals of the Olympiads.

3.4. Personal responsibility for the readiness and confidentiality of assignments shall be borne by the Chairpersons of the Methodological Commissions.

3.5. The Jury performs the following functions:

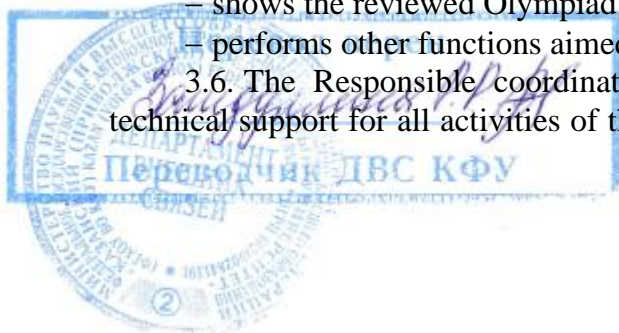
– checks and evaluates the results of Olympiad tasks execution by the participants of the Olympiad;

– determines candidates for the winners and prize-winners of the Olympiad stages;

– shows the reviewed Olympiad papers to the participants of the final stage of the Olympiad;

– performs other functions aimed at achieving the goals of the Olympiads.

3.6. The Responsible coordinators from institutes (faculties) provide organizational and technical support for all activities of the Olympiads and provide information support to the Meth-



odological and Appeal Commissions, the Jury and official representatives at the venues of the Olympiads.

3.7. The Official representatives of KFU at the Olympiads venues perform the following functions:

- travel to the Olympiads venues;
- coordinate the Olympiads under the guidance of the Organizing Committee;
- ensure that the Olympiads are held at the assigned venue;
- give instructions on how to complete the tasks and fill in the forms;
- bear personal responsibility for non-disclosure of confidential information, which will be entrusted to them or will become known in connection with the fulfillment of the Olympiads duties;
- perform other functions aimed at achieving the goals of the Olympiads.

3.8. Financial support for the Olympiads is carried out at the expense of KFU, as well as from other sources of funding.

4. Procedures for Conducting and Participating in the Olympiads

4.1. The Olympiads include original creative tasks and tasks of high level of complexity, compiled on the basis of exemplary basic general education programs of basic general and secondary general education.

4.2. No fees shall be charged for participation in the Olympiads.

4.3. The working language of the Olympiads is Russian. It is allowed to additionally use English as a working language of the Olympiad when organizing Olympiads for foreign citizens.

4.4. The Olympiads shall be held on a voluntary basis among students of programs of basic general and secondary general education, including persons mastering educational programs of basic general and secondary general education in the form of homeschooling or self-learning, as well as persons mastering these educational programs abroad, and persons mastering educational programs of secondary professional education in the field of arts.

4.5. The Olympiads are held annually within an academic year and include two stages:

- the qualifying stage, which is held in distant mode with the use of distance learning technologies;
- the final stage for each subject is held on the same day at all venues in-person and (or) with the use of distance learning technologies that allow real-time identification of the participants of the final stage of the Olympiads and control of their compliance with the conditions and requirements for the Olympiads, established by the organize.

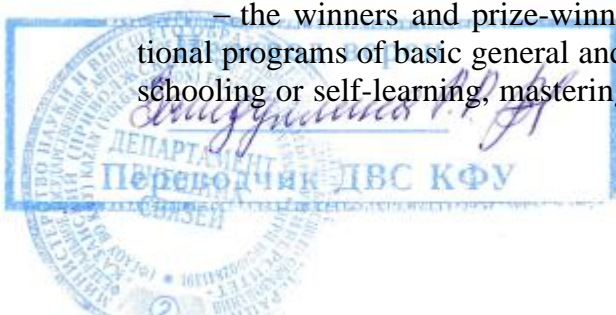
4.6. The participants of the Olympiads have the right to complete the tasks designed for higher grades in relation to the grades in which they are studying. In case of participation in the qualifying stage of the Olympiads and passing to the final stage, these participants shall perform tasks intended for the grade they chose at the qualifying stage.

4.7. The dates and venues of the stages of the Olympiads for each subject are published on the website <https://malun.kpfu.ru/mpo>.

4.8. In order to participate in the Olympiads, a student should register on the website in accordance with the procedure established by the Regulations.

4.9. The following participants shall be qualified to participate in the final stage:

- the winners and prize-winners of the qualifying stage;
- the winners and prize-winners of the previous year, continuing their study under educational programs of basic general and secondary general education, as well as in the form of homeschooling or self-learning, mastering these educational programs abroad, or mastering educational



programs of secondary vocational education in the field of arts, skipping the qualifying stage.

4.10. An adult who has applied for participation in the Olympiads shall confirm that he/she has read and understood the information on the Procedures of the Olympiads for School Students approved by the Order of the Ministry of Science and Higher Education of the Russian Federation No. 566 dated June 22, 2022, these Regulations, the Rules of the Olympiads prior to the Olympiads and give the Organizing Committee his/her consent to collect, store, use, distribute (transfer) and publish own personal data (personal data of a minor, whose parent or legal representative he/she is), as well as the Olympiads work, including online.

A parent (legal representative) of a minor who has applied for participation in the Olympiads shall confirm that he/she has read and understood the information on the Procedures of the Olympiads for School Students approved by the Order of the Ministry of Science and Higher Education of the Russian Federation No. 566 dated June 22, 2022, the Regulations prior to the Olympiads and give the Organizing Committee his/her consent to collect, store, use, distribute (transfer) and publish personal data of a minor, whose parent (legal representative) he/she is, as well as the Olympiads work, including online.

Access to personal data received from the above persons and their processing shall be carried out in accordance with the legislation of the Russian Federation.

A participant of the Olympiads is obliged to observe the requirements of the Procedures of the Olympiads for School Students, approved by the Order of the Ministry of Science and Higher Education of the Russian Federation No. 566 dated June 22, 2022, these Regulations, the Rules of the Olympiads. In case of their violation, the authorized officials of the Olympiad shall draw up a report on the violation and on a participant's failure to pass the corresponding stage of the Olympiad, and also remove the participant from the venue of the Olympiad if it is held in person. If the fact of violation becomes known after the end of the respective stage of the Olympiads but before the approval of the final results of the Olympiads stage, a participant may be disqualified and his/her result cancelled on the basis of the minutes of the Olympiads Jury with the decision to disqualify a participant.

5. Determining the Winners and Prize-Winners of the Olympiads

5.1. Summary of the results of the Olympiads is based on the results of personal (individual) score.

5.2. The winners and prize-winners of the final stage of the Olympiads are determined by evaluating coded (impersonal) works of the Olympiad participants in accordance with the rating table of the participants, formed by the Jury on the basis of a total score received by a participant, taking into account the results of the appeal.

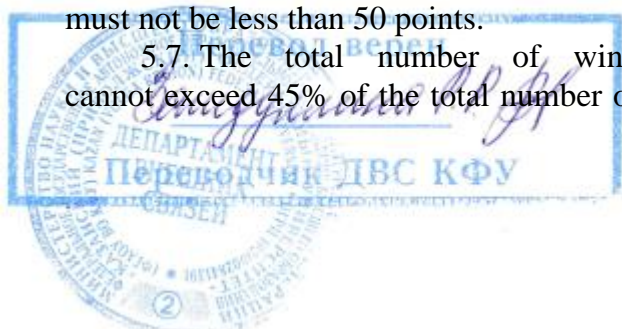
5.3. The winners and prize-winners of the final stage shall be considered as the winners and prize-winners of the Olympiads.

5.4. Information about the results shall be published on the website of the Olympiads.

5.5. The winners of the Olympiads will be awarded with the winners' certificates (the first-degree certificates), prize-winners of the Olympiads will be awarded with the prize-winner's certificates (second- and third-degree certificates). The Certificates will be published electronically in personal accounts at the Olympiads website.

5.6. The number of winners of each stage cannot exceed 8% of the total number of actual participants at the stage in corresponding subject. The number of points scored by the winners must not be less than 50 points.

5.7. The total number of winners and prize-winners of the qualifying stage cannot exceed 45% of the total number of actual participants in corresponding subject. The total



number of winners and prize-winners of the final stage cannot exceed 25% of the total number of actual participants in corresponding subject.

5.8. The number of winners and prize-winners of the final stage of the Olympiads in corresponding subject, who are 11th grade students, should not exceed 300 people.

6. The Appeal Procedure

6.1. The Olympiads participant has the right to submit to the Appeal Commission (hereinafter - the Commission) an application to the Chairman of the Commission on disagreement with the results of the work evaluation.

6.2. The Appeal is a procedure based on the application of a participant in case of disagreement with the score.

6.3. The Commission is established in order to observe and protect the rights of the participants, to ensure the observance of unified requirements for the evaluation of works.

6.4. The Commission performs the following functions:

- accepts and considers the appeals from participants of the Olympiads;
- based on the results of the appeal review, makes a decision to change or keep the score (“reject the appeal keeping the score unchanged”, “approve the appeal reducing the score”, “approve the appeal increasing the score”);
- informs the participant of the Olympiads, who filed an appeal, about the decision.

6.5. The Chairperson and the members of the Commission shall:

– comply with the laws and legal regulations of the Russian Federation and the Republic of Tatarstan;

– perform the functions assigned to them in good faith.

6.6. At the request of the participant, a scanned copy of the work can be provided.

6.7. Application for the appeal shall be submitted by a participant of the Olympiads to the Commission within three days after the publication of the results on the website of the Olympiad. The appeal shall be reviewed within three working days after its submission.

6.8. Review of the appeal can be held in-person or in remote form with the use of distance learning technologies.

6.9. A participant has the right to be present during the review of the appeal (he/she must present the identity documents). When reviewing the appeal with a participant under the age of 18, one of his/her parents (legal representatives) has the right to be present, for this purpose the parent (legal representative) must have a document confirming the authority.

6.10. The appeal review shall be conducted in a calm and friendly atmosphere. The appellant should be given the opportunity to ensure that his or her work is checked and evaluated in accordance with the established grading criteria.

6.11. The decisions of the Commission are made by a simple majority vote of the listed members of the Commission (at least three people). In case of a tie vote, the Chairperson of the Commission has a casting vote.

6.12. The decisions of the Commission shall be recorded in minutes, which shall be signed by the Chairperson and all members of the Commission who were present when the appeal was reviewed. The decisions of the Commission shall be final and not subject to additional review.

6.13. Minutes of the Commission shall be the basis for making corresponding changes in the rating table of the Olympiads participants.

7. Specifics of the final stage of the Olympiads for Persons with Disabilities and Physical Conditions

7.1. The Organizing Committee shall ensure the holding of the final stage for participants with disabilities and (or) physical conditions (hereinafter referred to as "participants with disabilities"), taking into account the peculiarities of their psychophysical development, their individual abilities and health status (hereinafter - "individual peculiarities").

7.2. The final stage for participants with disabilities shall be held in a separate room. The number of participants with disabilities in one room should not exceed 12 people. It is allowed to have more participants with disabilities in the room during the final stage, as well as to hold the final stage for participants with disabilities in the same room together with other participants, if it does not create difficulties for the participants during the final stage of the Olympiads. It is allowed to have an assistant from among the KFU employees present in the room during the final stage to provide the participants with disabilities with the necessary technical assistance taking into account their individual peculiarities (assistance in taking a place, moving around, reading and completing the task, communicating with the teachers conducting the final stage).

7.3. The duration of the final stage for participants with disabilities may be increased by the decision of the Organizing Committee, but not more than for 0.5 hrs.

7.4. During final stage the Participants with disabilities may use technical means necessary for them due to their individual particularises.

7.5. During the final stage the following additional requirements depending on the individual particularises of the participants with disabilities shall be met: for the blind and visually impaired, as well as persons with impaired motor functions of the upper limbs or lack of upper limbs, the tasks shall be read out by an assistant; written answers shall be dictated to the assistant. If necessary, a sign-language interpreter (for the deaf) and the use of sound-amplifying equipment (for hearing-impaired participants) shall be involved.

7.6. The conditions specified in clauses 7.1 - 7.5 of the Regulations shall be provided to the participants on the basis of a certificate confirming the need to create the relevant special conditions. The certificate must be issued in accordance with the procedure established by the legislation of the Russian Federation.

8. Contact Information of the Organizing Committee

8.1. Location: Russian Federation, Republic of Tatarstan, 35 Kremlevskaya St., Kazan, 420008, Educational Building No. 14, room 214, KFU, Center for Work with Gifted School Students of the Department of Education.

8.2. Postal address: 18 Kremlevskaya St., build. 1, Kazan, Republic of Tatarstan, Russian Federation, 420008 (marked for "Center for Work with Gifted School Students of Department of Education of KFU").

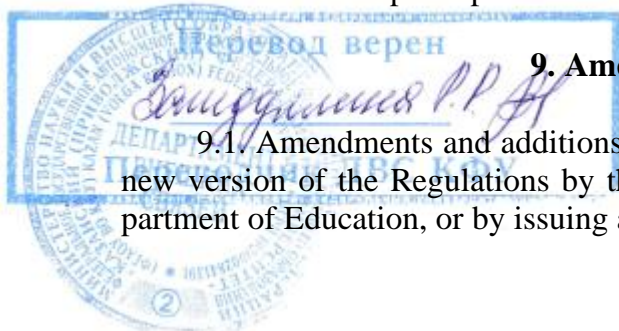
8.3. Phone: +7 (843) 233-70-82.

8.4. Website: <https://malun.kpfu.ru/mpo>.

8.5. E-mail: mpo@kpfu.ru.

9. Amendments to the Regulations

9.1. Amendments and additions to these Regulations shall be made by preparing a draft of a new version of the Regulations by the Center for Work with Gifted School Students of the Department of Education, or by issuing an Order on amendments to the Regulations.



10. Distribution of the Regulations

10.1. These Regulations are subject to compulsory distribution, which is carried out by the Department of Document Management and Control (hereinafter - DDMC) in accordance with the procedure established by the KFU Document Management Instruction.

10.2. The Regulations shall be posted on the Olympiads website.

11. Registration and Storage of the Regulations

11.1. This Regulations shall be registered with the Department of Document Management and Control (DDMC). The original copy of these Regulations shall be kept at the DDMC until replaced by a new version. A copy of this Regulations shall be kept as part of the organizational documents of the Center for Work with Gifted School Students of the Department of Education.

12. Final Provisions

12.1. These Regulations come shall become effective as of the moment of its approval by the Rector of KFU.

12.2. The Regulations shall be valid until its cancellation in accordance with the established procedure.

